



First Nations Tax Administrators Association

c/o 100-45855 Promontory Rd
Chilliwack, BC V2R 0H3



June 2024 NEWSLETTER

VOL. 2 NO. 2024

Save the Date !

The First Nation Tax Administrators Association's
Annual Conference is

October 2 –3, 2024 at the
Radisson Hotel Vancouver Airport
8181 Cambie Rd, Richmond

www.choicehotels.com/reservations/groups/VM39B0

Please use **Group Code VM39B0**

PLEASE BOOK BY SEPTEMBER 1, 2024 in order to get group rate

Registration Form will be coming out shortly!

FNTAA wants to hear from YOU!

If any members have suggestions on what they want to see at the next AGM (information specific to your province, etc.) let us know by emailing: INFO@FNTAA.CA

Membership Application Forms

- Form included in this edition of the FNTAA Newsletter
- Membership Renewals due September 1
- Reminders will be sent out in July
- New Members Always Welcome to Apply

Certified First Nation Tax Administrator Application Form

- Form included in this edition of the FNTAA Newsletter

E-Transfer Now Available

We are thrilled to announce that FNTAA now offers a convenient way to pay your membership dues. You can now make payments via e-transfer to info@fntaa.ca.

When sending your e-transfer, please include your name and First Nation. This will help us match your payment to your membership application accurately.

We have auto deposit enabled for e-transfers; however, if a security question and password are required on your end, please use the following:

Question: What is this for?

Answer: FNTAA

This new option streamlines the process and ensures a smoother experience for our valued members. Thank you for your continued support. We look forward to serving you better with this added convenience!

Tax Enforcement-Why is it Important?

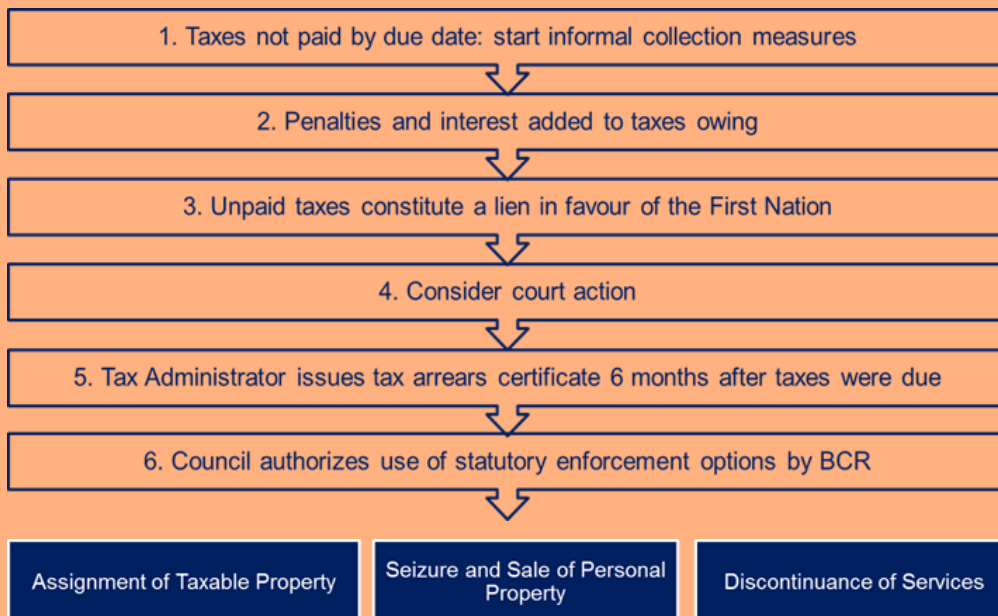
Now that Tax Notices have been sent, it is now time to think about Enforcement.

Role of the Tax Administrator

- Keep the Tax Payer Records up to Date
- Create a Process Map and Timeline for Tax Enforcement
- Inform the Tax Payers of the FN's Tax Collection Process
- Develop Demand Letters
- Start Informal Collection Methods as Soon as Taxes are not Paid

Non-compliance with the property tax system threatens the integrity of the system by:

- Increasing the Tax Burden on those who Pay
- Creating Revenue Uncertainty for the FN
- Hindering Service Delivery
- Affecting Investor Confidence



Tulo Centre of Indigenous Economics Tax Administration Program

Property taxation systems are one way First Nations governments exert jurisdiction, regain self-determination, and enhance the vitality of strong communities.

Learn how to:

- Craft and implement tax laws and policies
- Communicate about them with Chief, Council and Community
- Create cooperation among community members and taxpayers

For more information about the program or about the bursary program visit:

<https://www.tulo.ca/programs/tax-administration>



First Nations Tax Administrators Association Membership Application

Name _____
 Position _____
 Organization _____
 Address _____

 Phone _____ Fax _____
 Email _____

- | | | |
|--------------------------|---|---|
| <input type="checkbox"/> | Regular Membership
Chief, councilors, and employees of any First Nation or Indian Band who are interested in or engaged in the development, implementation, or administration of a program or department of taxation or revenue generation on behalf of the First Nation or Indian Band. | Annual Due
<u>\$250.00</u> |
| <input type="checkbox"/> | Certified First Nation Tax Administrator (CFNTA)
Attached Application or Annual Certificate Maintenance Form | <u>\$350.00</u> |
| <input type="checkbox"/> | Associate Membership
Members who have left First Nations or Indian Band Employment or Service through retirement or resignation, and to employees of a First Nation or Indian Band not otherwise eligible for a regular membership. A person granted an associate membership is not entitled to vote at general meetings or to be a director. | <u>\$250.00</u> |
| <input type="checkbox"/> | Affiliate Membership
Persons having an interest in First Nations or Indian Band taxation And revenue generation issues. Each application for affiliate Membership is subject to the approval of the Board of Directors. A person granted an affiliate membership is not entitled to vote at general meetings or to be a director. | <u>\$500.00</u> |

Please make cheques payable to **First Nations Tax Administrators Association**
 Please mail to FNTAA c/o 45855 Promontory Road, Chilliwack, BC V2R 0H3
 For more information email info@fntaa.ca

Amount received _____	Date _____
Received by _____	Member # _____
Board approval (required for Affiliate Memberships) _____	

Thank you for supporting the First Nations Tax Administrators Association



**FIRST NATIONS TAX ADMINISTRATORS ASSOCIATION
CERTIFIED FIRST NATION TAX ADMINISTRATOR
APPLICATION FORM**



Applicant Information:

Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Statement of Qualifications:

I am a member in good standing of the First Nations Tax Administrators Association and I confirm that I am qualified to be a Certified First Nations Tax Administrator.

I am a member in good standing of the First Nations Tax Administrators Association, I have _____ (minimum 5) years experience in First Nation tax administration, I hold a Certificate in First Nation Tax Administration from the Tulo Centre of Indigenous Economics and I have provided a sponsorship letter confirming my competency and years of experience as a First Nation Tax Administrator.

Supporting Documents

- Current resumé detailing First Nation tax administration experience
- Letter of sponsorship (from Chief and Council, Supervisor, or Band Administrator)
- Proof of completion of Certificate in First Nations Tax Administration
- Signed First Nation Tax Administrator's Code of Ethics
- Application Fee \$200.00 payable to First Nations Tax Administrators Association (FNTAA)

Fees and Dues

CFNTA applicants are required to pay a **one time** application fee of \$200.00.
Annual FNTAA CFNTA Membership dues are \$350.00.
Please submit the application fee **and** membership dues to qualify for CFNTA Membership.

Applicant's Declaration:

I _____ confirm that the above information is accurate and true. I understand that I must renew my certification on an annual basis.

_____ Applicant Signature _____ Witness

signed this day of _____, 20 ____ (date) at _____ (location)

FNTAA Board Decision

Date of Review: _____ Quorum: _____

Decision: _____ Certificate No.: _____